

# 2018-2019 Local Agreement

## East Sussex Statutory Moderation Process

### Key Stage 1 & 2

This document is a local agreement between you, as Headteacher, and East Sussex Local Authority (LA) for the elements of LA moderation of teacher assessment that differ from the moderation guidance published by the Standards and Testing Agency (STA).

It is a requirement of the STA that schools are consulted and agree to any proposed changes to the system for statutory moderation. Links to the relevant publications can be found on page 4 of this document.

Please read through the statements below. All headteachers must complete the response form by ticking the boxes to state that they agree with the East Sussex arrangements and, where there is disagreement, give reasons for this.

Please sign and return the response form **and** the preferred dates form to [KS1and2Assessment@eastsussex.gov.uk](mailto:KS1and2Assessment@eastsussex.gov.uk) by 31<sup>st</sup> January 2019. We require a response from **all** headteachers.

*Please note: Only change 1 is new this year. Changes 2 and 3 are changes that East Sussex has traditionally applied.*

#### The Proposal

In East Sussex, we carry out the moderation 'visit' at external venues rather than in schools. This enables us to quality assure every moderation meeting and to provide a space where teachers and moderators can have an uninterrupted professional dialogue for half a day.

This year, the proposed dates and venues for the statutory moderation meetings are as follows:

4<sup>th</sup> June 2019 – Wellshurst Golf Club, Hellingly

5<sup>th</sup> June 2019 – Bannatyne's Hotel, Hastings

6<sup>th</sup> June 2019 – Wellshurst Golf Club, Hellingly

7<sup>th</sup> June 2019 – Dean's Place, Alfriston

10<sup>th</sup> June 2019 – Ocklynge Junior School, Eastbourne

If you would like to discuss the proposals that follow in further detail, prior to signing the agreement, please contact Suzy Buist by telephone on 01323 466976 or at [suzy.buist@eastsussex.gov.uk](mailto:suzy.buist@eastsussex.gov.uk)

**East Sussex would like to apply the following changes to the statutory procedures:**

**1. Conduct moderation meetings at a central venue instead of in schools**

<p><b>What the STA guidance states</b></p>	<p>There is no official statement regarding where moderation takes place, although the Teacher Assessment Guidance refers mainly to an in-school model of visits.</p>
<p><b>Why run a central model for statutory moderation?</b></p>	<p>Responding to feedback and learning from previous years, the benefits of a central model would be:</p> <ul style="list-style-type: none"> <li>• to ensure greater consistency between moderators</li> <li>• to establish more transparency about the moderation process overall</li> <li>• to provide a dedicated space to engage in professional dialogue without interruption or disruption</li> <li>• to allow queries to be addressed immediately by the lead moderators and/ or the moderation manager</li> <li>• to minimise complaints and appeals</li> <li>• to allow teachers to compare work directly with other moderated schools</li> <li>• to provide early identification of gaps/ areas of weakness for teachers to address before submitting data to the DfE</li> <li>• to allow time for teachers to gather further evidence if needed</li> </ul>

**2. Require teachers to be released from their teaching commitment for half a day**

<p><b>What the STA guidance states</b></p>	<p>Schools must:</p> <ul style="list-style-type: none"> <li>• ensure that year 2 or year 6 teachers are released for <b>all, or part of</b>, the visit for a professional discussion of the evidence presented</li> </ul> <p>It also states that:</p> <ul style="list-style-type: none"> <li>• The professional discussion between the year 2 and the year 6 teachers and LA external moderator is essential and should be central to the process.</li> </ul> <p>And that LA external moderators must:</p> <ul style="list-style-type: none"> <li>• hold a professional discussion with the year 2 and year 6 teachers to understand how the TA</li> </ul>
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	<p>judgements have been reached and to discuss any gaps in evidence against the TA frameworks</p> <ul style="list-style-type: none"> <li>• provide the opportunity for year 2 and year 6 teachers to articulate their understanding of the standards as set out in the TA frameworks</li> </ul>
<p><b>How a central model will meet these requirements</b></p>	<p>The use of central, external venues will promote professional dialogue which is integral to the whole moderation process.</p> <p>The central venue model proposed will allow for greater professional dialogue and development, as teachers will be able to focus entirely on the discussion without fear of interruption.</p> <p>It will also promote greater consistency in judgements and provide an opportunity for any questions to be dealt with at the time.</p>
<p><b>3. Ask schools to submit interim data in advance of the meeting (no later than the 24<sup>th</sup> of May 2019) and use this to select the pupil sample. The sample is then communicated to the school 24 hours before the meeting.</b></p>	
<p><b>What the STA guidance states</b></p>	<p>STA does not require LAs to ask schools for pupil data in advance of an external moderation visit.</p> <p>During the external moderation visit, LA external moderators must select an initial sample of ... pupils from across the cohort...</p> <p>In advance of the moderation visit schools must ensure that judgements against the TA frameworks are available for external moderation, and should also subject them to internal moderation prior to an LA external moderation visit</p>
<p><b>Why ask for pupil information prior to the moderation process</b></p>	<p>Selecting pupils in advance of the moderation, enables the following:</p> <ul style="list-style-type: none"> <li>• Schools would be informed of the pupils chosen for moderation 24 hours in advance of the moderation meeting, allowing teachers to gather their evidence bases and their thoughts prior to attending the meeting</li> <li>• Teachers would only need to bring the pupils selected, along with any additional pupils of their choice, rather than bringing an evidence base for the whole cohort.</li> </ul>

## Where to find the DfE documents

Statutory guidance can be found in the Assessment and Reporting Arrangements (ARA) and the Teacher Assessment Guidance documents:

### KS1 ARA

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/754076/Key stage 1 assessment and reporting arrangements.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/754076/Key_stage_1_assessment_and_reporting_arrangements.pdf)

### KS1 Teacher Assessment Guidance

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/758810/KS1 TA Guidance 2018-19.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/758810/KS1_TA_Guidance_2018-19.pdf)

### KS2 ARA

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/754071/Key stage 2 assessment and reporting arrangements.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/754071/Key_stage_2_assessment_and_reporting_arrangements.pdf)

### KS2 Teacher Assessment Guidance

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/758373/KS2 TA Guidance 2018-19.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/758373/KS2_TA_Guidance_2018-19.pdf)

## Response Form

Please complete this response form and the preferred dates form and return it to [KS1and2Assessment@eastsussex.gov.uk](mailto:KS1and2Assessment@eastsussex.gov.uk) by 31<sup>st</sup> January 2019

By ticking the appropriate boxes below and signing the agreement at the bottom of this page, you are indicating whether you agree or disagree to the following non-statutory elements of the East Sussex LA moderation process:

Non-statutory part of the process	Agree	Disagree	If 'Disagree' is ticked, please state your reasons below
Conduct moderation meetings at a central venue instead of in schools (NEW for 2019)			
Require teachers to be released from their teaching commitment for half a day (SAME as previous years)			
Ask schools to submit interim data in advance of the meeting - no later than the 24 <sup>th</sup> of May 2019. (SIMILAR to previous years)			

Signed: .....

Name (and role if signed on behalf of the Headteacher)

.....

School: .....

Date: .....



Signed on behalf of the LA:

Suzy Buist, Assessment & Moderation Manager, East Sussex County Council

## Preferred Dates Form

Please indicate which of the dates and times for central moderation would suit you best, should you be selected for moderation this year. Please choose as many suitable options as possible.

Return this form, with the response form, to [KS1and2Assessment@eastsussex.gov.uk](mailto:KS1and2Assessment@eastsussex.gov.uk) by 31<sup>st</sup> January 2019

Date and venue	Time	Suitable	Not suitable	If 'Not suitable' is ticked, please state the reason.
4 <sup>th</sup> June Wellshurst	Morning (9-12)			
4 <sup>th</sup> June Wellshurst	Afternoon (1.15 – 4.15)			
5 <sup>th</sup> June Bannatynes	Morning (9-12)			
5 <sup>th</sup> June Bannatynes	Afternoon (1.15 – 4.15)			
6 <sup>th</sup> June Wellshurst	Morning (9-12)			
6 <sup>th</sup> June Wellshurst	Afternoon (1.15 – 4.15)			
7 <sup>th</sup> June Deans Place	Morning (9-12)			
7 <sup>th</sup> June Deans Place	Afternoon (1.15 – 4.15)			
10 <sup>th</sup> June Ocklynge	Morning (9-12)			
10 <sup>th</sup> June Ocklynge	Afternoon (1.15 – 4.15)			

If none of the dates above is suitable, please indicate below which dates **WOULD** be suitable.

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If none of the venues above is suitable, please indicate below which venues **WOULD** be suitable.

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