Moving from Infant to Junior school

If your child is in Year 2 at an infant school you must apply by **15 January 2018**

Apply online – don’t miss the deadline!  
eastsussex.gov.uk/schools

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**Step 1 – Look at schools**

It’s easy to find out about schools by going to our website eastsussex.gov.uk/schools

Look at the Schools in East Sussex page for:

- a list of schools in your area;
- school websites; and
- Ofsted reports and school performance data.

You can use the internet at your local library. If you prefer we can send you a list of schools.

Schools also have open days for parents. Contact the schools for details.

There are links between the infant and junior schools listed below:

**Eastbourne**

- Motcombe Community/Pashley Down Infant linked to Ocklynge Junior
- Parkland Infant linked to Parkland Junior
- Roselands Infant linked to Stafford Junior
- St Andrew’s CE Infant linked to Tollgate Community Junior
- West Rise Community Infant linked to West Rise Junior

**Hastings**

- Dudley Infant Academy linked to All Saints CE Junior Academy

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**Step 2 – Understand the admissions system**

You should put up to **three** school preferences when you apply. It is important to put a second and third preference in case we cannot give you your first preference.

- If a school has enough places, then everyone who applied will be given a place.
- If there are not enough places for everyone the ‘admissions criteria’ will decide which children will be given the places.

Criteria changes from school-to-school so you will need to understand the rules for the schools you prefer.

The criteria for all schools can be found on our website eastsussex.gov.uk/schools
Step 3 – Apply by 15 January 2018
You can apply online at eastsussex.gov.uk
Step-by-step instructions will guide you through your online application.
Applying online means:
• your application is safe;
• you can be sure your application has been received; and
• a decision can be emailed to you.
You can access the internet at your local library.
If you prefer a paper form please email cs.customerrelations@eastsussex.gov.uk

What happens when
September 2017
Apply online or call 0300 33 09 472 for a form
15 January 2018 (closing date)
Online applications – midnight 15 January 2017
Paper forms must be received by the Admissions Team by 15 January 2018
*Please note: ensuring applications are returned on time is the responsibility of parents and carers.*

June/July 2018
Appeals for parents who are unhappy with the decision

September 2018
Children start at their new school

Need help?
Our Customer Relations Team can:
• help you understand school admissions;
• help you get information in another language or format such as large print;
• help you find schools;
• find someone to help you apply for schools; and
• give you impartial special educational needs advice.

Email: cs.customerrelations@eastsussex.gov.uk

Scan the QR code and go to our admissions webpage